



Approved by:	Board of Directors on 01st February 2021
Effective From:	December 2021
Review Date:	December 2023
Next Review Date:	December 2025

Behaviour Policy

Colegio Online Aparicio - Behaviour Policy – Covid-19 Addendum 1. Scope

This addendum applies until further notice.

Unless covered in this addendum, our normal behaviour policy continues to apply. Students should wear full school uniform and carry their own school equipment at all times to avoid passing germs between members of our community. We may need to amend or add to this addendum as circumstances or official guidance change. We will communicate any changes to staff, parents and students.

2. Expectations for students in school

As our school community adapts to measures put in place to keep us all safe, our expectations of behaviour will remain high. It is particularly important that students listen to and follow instructions to ensure the health and safety of themselves and others by following staff instructions to avoid unnecessary contact – it is dangerous not to do so.

There will be moments when students forget to adhere to all the guidelines. In such circumstances, students will not be sanctioned, but will be reminded of the guidelines. However, any student demonstrating a blatant or repeated disregard to the guidelines, resulting in a heightened risk to the health and welfare of other members of the community, will face sanctions in line with the school's behaviour policy up to and including exclusion from school. Parents/carers should read the rules and ensure that their children follow the new procedures that have been put in place. Parents/carers should contact their Year Leader if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

3. Attendance expectations

The government expects all students to attend school unless they are unwell or a member of their household is displaying Covid-19 symptoms or has been contacted by test and trace. If your child will not be attending school, please give a reason for their absence by emailing: attendance@brentsidehigh.ealing.sch.uk

Students must stay at home:

- For 10 days when displaying Covid-19 symptoms (high temperature, new persistent dry cough, loss of taste or smell) [Symptoms of coronavirus](#)
- For 14 days if they have been in contact with someone who has tested positive for Covid-19 or who is awaiting the results of a Covid-19 test

Covid-19 Testing:

- If your child or any member of your household displays Covid-19 symptoms, you must arrange a Covid-19 test by phoning 119 or going online at Get a free NHS test to check if you have coronavirus at <https://www.gov.uk/get-coronavirus-test>
- Test results usually come back within 48 hours. Please inform the school of the outcome of the test.

4. New school rules during Covid-19 Face coverings/gloves

- Face coverings/gloves worn on public transport will need to be removed before entering school and put in a plastic bag so that they can be washed or disposed of when students return home – if students wish to wear a face coverings/gloves in school they will need to bring a second clean one/pair with them

Mobile phones / headphones

- Usual school rules apply – students are permitted to have a mobile phone in their bag, but it must be switched off and out of sight during the school day; headphones must not be worn on the school site
- If parents/carers need to contact their child during the school day, they can phone the school
- If a student needs to contact their parent/carer during the school day, they should ask a member of staff for permission

On the way to school:

- Walk, cycle or travel in a family car where possible (if cycling, bring a bike lock)
 - At the time of writing this document, if students have to travel on public transport, they must wear a face covering and socially distance as much as possible but please check at [Coronavirus \(COVID-19\): travel advice for educational settings](#) as this may change
- Do not meet friends in local areas
- Avoid stopping at local stores
- Bring a large, filled water bottle – to minimise risk of infection, students will not be able to refill bottles in school – water fountains have been disconnected
- Bring a school bag with basic school equipment – pen/pencil/ruler/calculator
- Bring a plastic bag to put any used masks or gloves in
- Carry a hand sanitiser and pack of tissues where possible
- Arrive at school as close to the designated start time as possible

On arrival in school:

- There must be no contact e.g., 'high fiving', handshaking or hugging
- Students will be directed to wash or sanitise their hands, remove face mask/gloves (if they wish to wear a mask or gloves in school then they will need to bring a spare mask/pair of gloves)

Movement around the school site

- Students should only move around the school site after being given permission by a member of staff
- Students must always adhere to floor markings and signs
- Stay on the left-hand side of corridors and stairways
- Avoid touching banisters, doors, walls etc. where possible (doors will be wedged open)

Handwashing / toilets / illness

- Students will be directed to wash their hands regularly by members of staff with soap and water for at least 20 seconds or with a hand sanitiser
- If a student feels unwell during the school day, they should tell a member of staff
- If a student displays Covid-19 symptom during the school day, they will be isolated until their parent/carer can be contacted

In classrooms

- Only enter and leave classrooms when directed by a staff member
- Cover mouth and nose with a flexed elbow or tissue when coughing or sneezing
- Dispose of used tissues immediately in a bin
- Students should avoid touching their mouth, nose and eyes with their hands
- Do not share equipment, drink bottles or food
- Use hand sanitiser before entering a classroom

At the end of their day:

- Students must leave the school site immediately when dismissed and go directly home.
- Students must not gather in groups in the playground or outside the school gates
- Students must not meet friends in local areas

Breaktime and lunchtime:

- Students will have a supervised break and lunchtime with their Year group which will be outside as much as possible depending on the weather
- The canteen will be serving a reduced menu at lunchtime only (the canteen will not serve students before school or during their breaktime)
- Students may bring a packed lunch and/or snacks
- Students should bring a large bottle of water because the water fountains have been disconnected following Covid-19 guidance
- Each Year group will be given an allocated area in which they can relax
- Students must not mix with students who are not in their Year group